

Blue Ridge Food Ventures Fee Schedule

Effective July 1, 2021

The fees listed below are intended to help guide you in your business planning. Fees may change.

1. Initial Tour and Consultation Fee: \$75

Includes facility tour & overview of services offered: guidance on product development, regulatory issues and packaging. ***If you become a BRFV user, this will apply as your orientation and application fee.***

A tour for individuals or groups from out of the Western North Carolina region who might be interested in starting their own incubator facility is \$100 per hour.

2. Intake Fee: \$225 total (as described below):

Orientation and Application Fee: \$75 one-time fee

This fee covers the required safety and sanitation training provided by BRFV as well as the one-on-one training necessary to use the facility safely.

Cleaning Deposit: \$75.00 non-refundable

This amount will be to pay cleaning costs for Users who leave the kitchen in an unacceptable manner. This is a non-refundable deposit.

Security Deposit: \$75.00 non-refundable

This will be applied to any damage or breakage caused by misuse of equipment. This is a non-refundable deposit.

3. User Fees \$32 per hour per production area; Maximum of 6 workers. The minimum billable period is one hour.

The first 1-35 hours per calendar month: **\$32** per hour

The 36-80 hours per calendar month: **\$27** per hour

All hours over 80 hours in a calendar month: **\$22** per hour

There will be a ***half-hour set-up time*** (30 minutes) allowed, off the clock, so that users may bring all their needed equipment and supplies into the kitchen and get set up for efficient processing. Clean up time of 45 minutes off the clock is allowed at the end of each user's operation to ensure thorough cleaning and sanitation. In consideration of the fact that cleanup is free from a facility rent standpoint, BRFV will have a ***ZERO TOLERANCE POLICY*** for messes left in the kitchens. Cleaning fees may be levied at the discretion of management.

Discount of 10% may be available for after hours when booking the food processing area from 10:00 pm-6:00 am (after management approval only).

4. **"Occasional Users"**—Individuals wishing to prepare foods for their personal, immediate family consumption in small quantities that are not considered acidified foods, may, upon special request to the Director, use limited pieces of equipment in the kitchen during OFF hours when the facility is not in demand by business users. They are still responsible for the \$75 initial consultation fee.

5. **"Farmer Processing Rate"**: for farmers experimenting with value-added products from their own produce for sale only on-farm or tail-gate markets. Not for wholesale sales of finished

Blue Ridge Food Ventures Fee Schedule

Effective July 1, 2021

products. First 100 cases (total of all products) per year. **\$14 an hour**. This is to encourage small farmers to develop and test new products.

- 6. Cancellation and No-Show Fees** - Clients using production areas fewer than 40 hours per month must make cancellations 24 hours in advance or will be assessed a cancellation fee of \$50. Clients who reserve production time and fail to show up with no prior notification will be charged at the normal hourly production rate for the time reserved. Clients using production areas more than 40 hours per month must make cancellations 5 business days in advance or will be assessed a cancellation fee of \$200 for each day cancelled. BRFV management may waive cancellation fees on a case-by-case basis and at the sole discretion of the general manager.
- 7. Storage Fees—weekly and monthly. Cage storage and cooler/freezer storage are charged at the end of each month. Minimum storage rental for space in freezers is one month; coolers, one week.**

	Users	Non-Users
Pallet in dry storage	\$25 per month	\$35 per month
Pallet in cooler	\$35 per month	\$45 per month
Pallet in freezer	\$48 per month	\$70 per month
Four-foot long shelf in cooler	\$23 per month	
Four-foot long shelf in freezer	\$33 per month	
Dry storage: 6 x 6 cage	\$40 per month (one month minimum)	
Dry storage: 6 x 12 cage	\$80 per month (one month minimum)	
Speed racks in cooler/freezer	\$28 per month	\$45 per month (cooler only)
Pallet in controlled temp room	\$35 per month	\$45 per month

- 8. Supplies Fee (required) \$3.00** per person per kitchen use
Includes cost of disposable aprons, hairnets, cleaning chemicals, mops, brooms, and garbage bags.

9. Optional Services

- Photocopies: **\$.05** per copy (see general manager for code)
 Recycling: **\$0.55** per hour of facility usage
 Dehydrators: **\$16** per 24-hour period (or part thereof)

10. Ice Machine

Up to a 5-gallon bucket costs \$5.00. Over 5 gallons to a full-bin is \$10 per day (a few ice cubes for a cup of water are free). If you have a cooler, you will know how many gallons it holds, and you will write down that number on the sign-up sheet.

11. Storage Only (given availability and at management's discretion)

Persons who wish to use ONLY dry storage or cooler storage facilities at BRFV will pay a **\$25 application fee** and the weekly or monthly storage fees above as applicable. They are required to abide by all rules as set forward in the User agreements and Standard Operating Procedures.

Blue Ridge Food Ventures Fee Schedule

Effective July 1, 2021

12. Mobile Food Units (MFU)

Mobile Food Unit operators who wish to use the BRFV facility as their commissary for food storage and/or prep must carry the required product insurance with BRFV as additional named insured and pay the following fees:

- One-time orientation/application fee: **\$75**
- Access potable water and dump gray water: **\$75 per month**
- Access potable water, dump gray water & wash dishes: **\$100 per month**
- Push Cart with Daily Kitchen Prep: **\$450 per month**

Includes water exchange, one cooler shelf and an average of one hour per day of kitchen prep. More than an average of one hour per day is charged at **\$32** per hour.

Any additional use of the BRFV facility will incur the charges listed earlier in this document.

13. Receiving shipments or packages – if BRFV staff personnel receive and/or sign for packages at the front door or loading dock requiring forklift assistance and/or pallet jack

- Loading/Unloading Forklift Fee: **\$12/pallet**

It is the responsibility of the client to ensure that the delivered items are suitable for production activities. BRFV takes no responsibility to ensure that the items delivered are accurate, undamaged and/or suitable for production.

14. Set-Up Services

\$32/hour: BRFV staff (if available) will set up & sanitize equipment for clients. Time will vary depending on the production process and equipment required. This service should allow clients to come into the facility and start their production process without dealing with the initial setup and sanitation.